



নিবন্ধক কার্যালয় / কুলসংচিক কার্যালয় / Office of the Registrar  
ভারতীয় প্রকৌশল বিজ্ঞান এবং প্রযুক্তিবিদ্যা প্রতিষ্ঠান, শিবপুর  
ভারতীয় অধিয়ান্ত্রিকী বিজ্ঞান এবং প্রৌদ্যোগিকী সংস্থান, শিবপুর  
INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR

ভারত সরকারের শিক্ষা মন্ত্রকের অধীনে একটি জাতীয় উন্নতপূর্ণ প্রতিষ্ঠান / ভারত সরকার কে শিক্ষা মন্ত্রলয় কে অন্তর্গত রাষ্ট্রীয় মহত্ব কা সংস্থান / An Institute of National Importance under MoE, Government of India

Notice No. **R00/ 91** /26  
Dated, January 21, 2026

Notice

All Teaching and Non-teaching employees of IEST, Shibpur are requested to submit their Asset Declaration (Movable and Immovable) for the year 2025 in prescribed format (available in Institute Website) to the Record Section in a sealed envelope addressing to the undersigned by 31<sup>st</sup> January, 2026.

This is issued with the approval of the Competent Authority.

Sd/-  
Registrar

Copy forwarded for information to-

- 1) The Director
- 2) All Deans/Associate Deans
- 3) All Heads of the Departments/Schools/Centres – with a request to circulate among the teaching and non-teaching employees under their control.
- 4) All Officers - with a request to circulate among the non-teaching employees under their control.
- 5) All Section-in-Charge - with a request to circulate among the non-teaching employees under their control.
- 6) Record Section – with a request to collect all Asset Declaration and store in Record Section
- 7) Institute Website

  
23/01/26  
Registrar

পোঁ বোটানিক গার্ডেন,  
হাওড়া-৭১১ ১০৩  
পশ্চিমবঙ্গ, ভারত  
দূরভাষ : (০৩৩) ২৬৬৮-১৫০৩  
ইমেল : [regis@iiests.ac.in](mailto:regis@iiests.ac.in)  
ওয়েবসাইট : [www.iiests.ac.in](http://www.iiests.ac.in)

ঢাকঘর : বোটানিক গার্ডেন,  
হাওড়া-৭১১ ১০৩  
পশ্চিম বঙ্গাল, ভারত  
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FORM No. II

Statement of movable property on first appointment or as on the 31st March, 20.....

(Use separate sheets for self, spouse and each dependent child)

Name of public servant/spouse/dependent child.....

SI. No.	Description	Remarks, if any
(i) *	Cash and bank balances	
	Insurance(Premia paid)	
	Fixed/recurring deposit(s)	
(ii) **	Shares/Bonds	
	Mutual fund(s)	
	Pension Scheme/Provident Fund:	
	Other investments, if any	
(iii)	Personal loans/advance given to any person or entity including firm, company, trust, etc. and other receivables from debtors and the amount(exceeding two months basic pay or rupees one lakh as the case may be)	
(iv)	Motor Vehicles(Details of make, registration number, year of purchase and amount paid)	
(v)	Jewellery [Give details of approximate weight (plus or minus 10 gms. In respect of gold and precious stones; plus or minus 100 gms. In respect of silver)] Gold: Silver: Precious metals and precious stones (Composite items: Indicate approximate value)***	
(vi)	Any other assets(Give details of movable assets not covered in (i) to (v) above) (a) Furniture (b) Fixtures (c) Antiques (d) Paintings (e) Electronic equipments (f) Others [Indicate the details of an asset, only if the total current value of any particular asset in any particular category (eg., furniture, fixtures, electronic equipments, etc.) exceeds two months basic pay or rupees one lakh as the case may be]	

Sheet: 1 of 2

Sheet: 2 of 2

Place: IEST, Shibpur, Howrah.

Dated: .....

Signature: .....

\*Details of deposits in the foreign bank(s) to be given separately

IEST, Shibpur  
শিবপুর

Indian Institute of Engineering Science and Technology, Shibpur  
Formerly Bengal Engineering and Science University, Shibpur  
**Empowering the nation since 1856**



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भारतीय अधिग्राहिकी लिखान एवं प्रायोगिकी संस्थान, शिवपुर (पूर्व में भगार इंजीनियरिंग एंड साइंस प्रूनिविल्सिटी) २०५५ में देश के लिए जागरूकता

Statement of Immovable Property as on the .....  
(e.g. Lands, House, Shops, Other Buildings etc.)

1. Name of the Officer(in full) and the Service to which the officer belongs;  
Present Post Held:  
2.  
3. Present Pay, Pay scale & Grade Pay

[1] Held by the public servant/spouse/dependent children]